

## ADDITIONAL INFORMATION RESIDENT PHASE III (as of January 2022)

Important Note: once your name is on ATRRS, the SMNRC OPS SGM/NCO makes the list available to IHG hotel at Fort Bliss, a room is reserved for you, and you will have to provide a credit card for incidentals. If you have questions or special needs, contact the IHG Group Lodging Coordinator at (915) 565-7777.

\*Ensure your Email address is ATRRS is correct as that is the one we utilize to communicate with students\*\*.

All students must turn in the following during in-processing:

- Unit Pre-execution Checklist (TRADOC form 350-18-2-R-E, MAY 2016)
- Demographic Data Sheet, Student Data Sheet and VIP Visitor Forms.
- A copy of orders or DA 1610, copy of permanent profile, and a validation of current PHA (AKO MEDPROS screen shot print, paper PHA, or similar item are acceptable).

### **Key Events of Resident Phase.**

- Day 0 (Friday): In process USASMA, East wing 11293, 1200-1700.
- Day 1 (Saturday): Conduct height/weight screening, SMC-DL Class rooms, 0550-UTC. Day 1 Welcome Briefing, Day 1 Class Instruction 0900-1600
- Day 3 (Monday) Capstone Briefing/ Pictures
- Day 4 ( Tuesday) Course Material
- Day 12 (Wed): Conduct ACFT 0530-0730 (TBP)
- Day 13 (Thurs): Graduation Rehearsal 1000-1300/ Graduation 1400-1600 (ASU)
- Day 14 (Friday): Close out coaching, feedback, and out-processing.

\*NOTE: Do not schedule return transportation to home station prior to **1200 on Friday**

**Packing List:** ACUs (OCP), ASU with all awards, APFU, Appropriate Civilian attire for off duty and reporting. See SGM-A Business Casual Guidance (On Website).

\*Note if on Deployment or Mobilization site where you as a SGM have no access or means to acquire your ASU uniform due to being in storage. You will graduate in ACUs. You must provide a set of mobilization orders on deployment with orders.\*\* \*\*SGM Plan ahead to have our ASUs.\*\*

- Bring your complete APFU - SS & LS shirts, shorts, socks (white or black, ankle or calf length), running shoes (IAW AR 670-1). During the months of October, November, December, January, February, and March, you will bring the winter APFU (jacket, pants, gloves, and cap).
- ACU (OCP) is the duty uniform. Bring seasonal (cold weather) gear as required.
- Patrol cap with name tape and/or beret if authorized.
- Civilian clothing- appropriate casual attire for reporting and small group social events.
  - a. [males] = button up shirt, or polo style shirt, slacks, appropriate closed toe shoes (no athletic shoes in business casual).
  - b. [females] = casual dress, blouse with skirt or slacks with appropriate footwear.
  - c. [ALL] = No jeans, cargo/tactical trousers or sneakers for business casual.)
  - d. Appropriate civilian attire for off duty/after hours wear.
- A small lock for the classroom lockers.

**COVID 19 requirements. The below information is an extract from TRADOC OPOD 02-2022**

1. As of 01 January 2022, students attending PME, functional training, or other courses/schools hosted by TRADOC (excluding IET) will adhere to vaccination and testing requirements posted in ATRRS.
  - a. Personnel attending are to be vaccinated or have an approved medical or administrative exemption and a travel ETP from the Under Secretary of the Army.
  - b. **Students/Soldiers must show proof of vaccination** (Vaccination Card/MEDPROS) upon arrival for training. *(SGM-A faculty will verify this information during check-in)*
  - c. Fully vaccinated personnel will be tested if symptomatic (IAW applicable guidance).

d. Fully vaccinated personnel who are symptomatic will not be permitted to travel for training.

e. Fully vaccinated personnel testing positive at the training location may be returned to home station.

2. COE/Schools will conduct ROM of personnel until they are cleared to return to home station.

a. **Personnel pending a COVID exemption will not travel for course attendance until their exemption is adjudicated.**

b. Unvaccinated Soldiers/students should not travel for training attendance, unless an exemption for travel has been approved by the Undersecretary of the Army. |

3. All Active Duty, Army National Guard (ARNG) and United States Army Reserves (USAR) will have their COVID-19 vaccinations documented in the system of record MEDPROS, using the Medical Web Data Entry (MWDE) module, at the time of vaccination.

a. If access to MEDPROS is unavailable at the time of administration, vaccinations will be documented within 24 hours of administration.

b. **Service Members who have received COVID-19 vaccine through non-DOD channels must provide documentation of receipt of the vaccination to their organization for annotation in MEDPROS.**

If you have any further questions or concerns please contact SMC-DL Operations at 744-1112.